



# INSTITUTE OF ADVANCED RESEARCH GANDHINAGAR

(Established under the Gujarat Private Universities Amendment Act, 2011)

## Minutes of the 7<sup>th</sup> University Board of Governors Meeting held on 3<sup>rd</sup> May, 2018

The following members were present:

Sr. No.	Name	Address
1	Prof. Gautam Sen	Former Professor, London School of Economics & Political Science, UK : Chairman
2	Mr. Rakesh Krishan	Trustee, The Puri Foundation for Education in India, IAR, Gandhinagar, Gujarat
3	Prof. G.N.Magesan	Vice Chancellor, IAR, Gandhinagar, Gujarat
4	Dr. G.C. Mishra	Former Director, NCCS, Pune
5	Prof. Rajendra Prasad	Amity University, Gurgaon
6	Dr. Rajani Nadgauda	Professor Emeritus, IAR, Gandhinagar
7	Prof. R.C. Maheshwari	Former VC, SADU, Gujarat
8	Dr. Anand K. Tiwari	Registrar, IAR, Gandhinagar, Gujarat
9	Dr. C.M.Pathak	Dean, IAR, Gandhinagar, Gujarat
10	Mr. Vivek Jain	Accounts Officer, IAR, Gandhinagar, Gujarat

The following members were absent:

1	Prof. N.R.Puri	President, IAR; The Puri Foundation for Education in India, Nottingham, UK
2	Mr. Upendra Puri	Trustee, Puri Foundation for Education in India, IAR, Gandhinagar, Gujarat
3	Sir John Vincent Cable	Ex-Secretary of State for Business, Innovation & Skills, UK; Leader of the Liberal Democrats, UK
4	Mr. Ashwani Puri	Chief Functionary, The Puri Foundation for Education in India, Gandhinagar
5	Govt. of Gujarat Nominee	Education Department, Sachivalay Gandhinagar
6	Dr. B. Rao	Vice President(Development), London South Bank University, London, UK

The agenda points, discussion and decisions are placed below:-

Sr. No.	Agenda Points	Discussion	Decision/Remarks	Action By
1	Welcome	The meeting was chaired by Prof. Gautam Sen. He welcomed all members present in the meeting.		NFA
2	Brief by Vice-Chancellor, IAR	Vice Chancellor gave an overview of the University. He briefed the highlights and things to be improved. The highlights are the following:		NFA
		a) Successful completion of the 1st Convocation of the University held on 7th Feb, 2018. Governorshri of Gujarat was the Chief Guest.		
		b) Since the 1st convocation, the University followed the name "Institute of Advanced Research, Gandhinagar" as approved by Government of Gujarat.		
		Committee suggested that all old name boards of University be replaced with new name. Prof. Gautam Sen suggested to link both IAR related websites.	VC agreed that old boards will be replaced with new one, and the websites will be linked.	Admin Officer and Mr. Ramesh Goswami
		c) University started new courses in Engineering and also popular courses such as B.Sc. Microbiology. These courses reflected an increase in student numbers.		
		d) Recently, a number of new faculty were added. Recruitment process followed as per the UGC regulations.		
		e) University has received positive comments about the Prospectus, especially the Faculty Profiles.		
		f) A number of steps have been taken for development of students. There is an improvement in Student attendance; positive student feedback after each semester.		
		g) This is the first time all school representatives were involved in preparing and finalizing the Budget.		

**A number of points were mentioned in the 'Things to Improve'. They include:**

- i) There is a need to increase the salary for our faculty, but it should be based on performance, and contribution to the University.
- ii) Our University needs to improve the current policies and give them in detail.
- iii) To write Policies and to run the University smoothly, we need to set up new committees or strengthen the current committees.

Most of the University Policies will be ready by 30th June, 2018.

VC

VC/Registrar

VC also mentioned that the University needs to adopt a new Mission and Vision as the original 'Mission and Vision' represented the Research Institute.

Senior faculty from all schools/Centres will be involved in drafting new Mission and Vision statements and will be sent to BOG for approval.

VC

**3 Minutes of the last meeting**

The Minutes and Action taken Report of 6<sup>th</sup> Board of Governor Meeting was presented by the Vice Chancellor, IAR. The following points were discussed:

Vice Chancellor said draft promotion policy was prepared by Dean and Draft Consultancy policy was prepared by Dr. Reena Rajput. Both were submitted to CEO.

Mr. Rakesh Krishan said we should plan well to execute on time. We almost delayed by a year.

University Librarian had sent requests to overseas Universities to donate books to IAR Library. We have not received any responses yet. Prof. Sen recommended that IAR should subscribe JStor to avail variety of scientific journals and books.

University to subscribe JStor for library. Prof Sen to mention about books to Mr Anil Puri ji.

Librarian

**4 Research Report**

Dean, IAR presented the Research Report.

**Research Grants**

Dean updated the ongoing research grant at IAR (7 SBS, 7 CEE) and 11 new research proposals submitted (8 SBS, 2 CEE and 1 LBS) were submitted to the funding agency for financial support.

The Members appreciated research grants received by the Faculties of IAR.

**Publications**

Dean presented a long list of scientific publications and conference presentations.

Prof. Sen appreciated the Research publications & quality of work at IAR.

**Research Office**

While discussing about Research Office, the Registrar said some senior faculty are bit uncomfortable in sharing research proposals with the colleague who happens to be manage the Research Office.

Prof. Sen suggested that some mechanism has be followed so that everyone is comfortable.



Excellence Research Award Dean briefed that every year, two Awards for excellent research is recommended by the RAC and will be given after RAC meeting.

5 **Education Report**

Dean presented the current education program, new upcoming program, fee structure, intake capacity & examination at IAR.

Current program

The current education program was discussed.

Placement Cell

Dean updated that placement cell has been established at the University and Dr Alok Pandya is actively working on that.

Faculty from abroad to be approached to assist in Teaching and Research Program at the University.

Mr. Rakesh Krishan to discuss with Mr. Anil Puri.

Industry Academia Partnership

Dean updated that IAR has initiated the Industry Academia Partnership. Dr. Alok Pandya & team had visited 16 industries so far and are developing relations by inviting them for talk at IAR.

Dr. Alok Pandya

Dean updated that University is following UGC guidelines to run the UG courses at IAR.

Dean

Dean informed that Master Program will improve the syllabus by incorporating the Industry's need.

Dean

New Educational Program for 2018-19

Dean presented the additional academic programs for the academic year 2018-19.

School of Biological Sciences and Biotechnology

New courses (M.Sc. Microbiology, B.Sc. Biomedical Sciences) and revised course (B.Sc. Biotechnology) were presented and discussed

The courses were approved.

Center for Engineering and Enterprise

New courses for B.Tech Information Technology, B.Tech Electronics & Instrumentation, and B.Tech Engineering Physics were presented and discussed. The University will continue with 3 courses approved last year (B.Tech Biotechnology, B.Tech Chemical Engineering and B.Tech Computer Engineering)

The courses were approved.

Award of Degree

Dean briefed that the required credits for the award of degrees at IAR is as follows: B.Sc./B.A.:120 credit; B.Tech.: 180; M.Sc./M.Com.:80; PGDBM:45

Course Fees	Dean updated the Fee Structure for different courses at the University. He said that there are no changes in fees for most courses.	The committee appreciated the approach.	
	A minor increment in the fee was proposed for only four Courses : B.Sc.: Rs. 26000/- to Rs.27000/-; B.Com & B.A. Rs.10000/- to Rs.11000/-; PGDBM. Rs.10000/- to Rs.12000/- per semester.	The proposed fee is approved (Annexure1). NFA	
	Dean updated that fees for Engineering courses is regulated by Fee Regulatory Committee. FRC had approved Rs. 55,000/-p.a. last year for Engineering Courses at IAR.		
Intake Capacity	Dean presented the intake capacity for different courses recommended by Academic Council Meeting held on 12 April 2018.	The proposed intake capacity was approved. NFA (List has been enclosed as Annexure-2)	
Skill development: Job Opportunities & New Courses	Dean updated that Dr. Priti Desai has been made in-charge for Skill development programs at IAR. She is actively working on it.	Mr. Rakesh Krishan said that Skill development program is important for the University and it should be initiated.	VC
Examination	Dean presented the details of examination component that includes 40% continuous evaluation system (10% class test, 10% assignment and 20% midterm) and 60% semester end examination (includes 20% practical and 40% Theory). The subjects that don't have practicals will be conducted for theory 60% at the semester end exam (SEE). In addition the subject only have practical credit for exam will be conducted simialry as 40% continuous evaluation system (10% class test, 10% assignment and 20% midterm) and 60% semester end examination.	The idea is to create Uniformity.	Controller of Examination
6 Faculty Promotion	VC presented the draft promotion policy for the University. He also mentioned that the following 3 applications have been received for promtion. Dr. C.M. Pathak; Dr. Anand K. Tiwari; and Dr. Reena Rajput.	The application were reviewed by the committee. It was suggested that in future the applications have to be scrutinised by Promotions Committee and putup to BOG for approval.	
	Prof. Gautam Sen suggested that promotion has to be performance-based. and not merely on the number of years of service.		

Dr. Rajani Nadgauda supported promotion of faculty as that will help their career. The position of Associate Professor could get them an opportunity to be on the experts committee in some academic places. Some of their colleagues have been promoted to Professor level at other Institutions. When they meet in Conference they might feel inferior. As all of them had completed 8 years of service at IAR, and heading important positions in the University they can be promoted. She also emphasized that Title was more important than the salary, which was readily accepted by the Chairperson, Prof Gautam Sen.

The Chairperson, Prof. Gautam Sen approved the promotion of Dr. C.M. Pathak, Dr. Anand K. Tiwari and Dr. Reena Rajput as Associate Professors.

Dr. G.C. Mishra and Prof. Rajendra Prasad also suggested the same and strongly recommended to promote them as Associate Professors. Prof. Rajendra Prasad mentioned that Private Universities can fix the salary as per their performance.

The members of BOG congratulated new Associate Professors.

7 Admin Report

The Registrar presented the admin report.

Industry Support for Students Registrar updated that so far 2 Industrialists have contributed to the University Scholarship Endowment Fund. Dr Rajani Nadgauda has contributed as well. The earned interest is utilized as distribution of three awards for the students achieving maximum marks in their semester.

Vice Chancellor said that he will donate some fund for award/ scholarship.

VC

Additional Faculty in Department

Vice Chancellor informed that appointment of new faculty is as per UGC norms and currently 7 new faculties are in the process of joining the University.

NFA

Sports Facility

Registrar informed that Recreation facilities have been improved for the students. They include both outdoor and indoor facilities. Outdoor facilities: Cricket and Football facilities, Badminton, Volleyball, Athletics including short and medium distance running, short put, discus throw and javelin. Indoor Facilities: Table tennis, Chess and Carrom

VC said that many students are asking for Gym.

Security

Security is well placed.

Maintenance

The Registrar presented the Maintenance Report. He said Confocal UPS, One 10 KVA UPS was repaired and Gas Chromatography Machine was put up in AMC, Strnic Instrument, Spectrophotometer have been repaired.



	He also updated that Air condition facility in Cell Culture Lab, Confocal Microscope, -80 deep freezer, and Spectrophotometer are not working and affecting the research at IAR.	Prof. Sen said Research is the strength of IAR and it should be maintained. VC should allocate separate money for repair of the Facilities.	VC
8	<b>Finance:</b>		
	Annual Expenditure 2017-18	The annual income expenditure of the University was discussed. The unaudited balance sheet was presented.	NFA
	Budget for the year 2018-19	The budget for the year 2018-19 was discussed.  Mr. Rakesh Krishan suggested that Vice Chancellor should revisit the proposed budget with proper justification. Number of students projected seem to be too ambitious number.	The financial support from the Trust was appreciated.
9	<b>Upcoming Issues</b>		
	UGC	UGC issue was discussed. Prof. Sen suggested that University should work hard to get UGC approval.	Prof Sen suggested that IAR should take help from any external senior person to guide for UGC approval.
	NAAC accreditation	VC informed that application for NAAC needs to be made after the University has completed the necessary requirements in term of Infrastructure and others.	Registrar
	AICTE	It has been recommended that all Engineering courses need to get approval from AICTE	Course coordinator
	University Convocation	Registrar informed that first Convocation of University was held on 7th February, 2018. 2 Gold medals in B.Sc. and 1 in M.Sc. were distributed. 78 under-graduate students, 13 post graduate students have been awarded their degrees.	Preparations for the Second convocation needs planning  Registrar
	University Development Plans: Academic, Library & Hostel	VC discussed the following points need to be discussed because they will help in getting UGC recognition: (1) New academic building for "Centre for Engineering and Enterprise" to house lab facilities, workshops, classrooms and faculty rooms/offices. (2) Library and (3) New Hostel building for girls.	Prof. Gautam Sen said infrastructure is required for proper functioning of the University. He will discuss with the Trustees.  Mr. Rakesh Krishan asked to submit a Blue Print for additional minimal Infrastructure for no. of class rooms, workshops, labs and it must be allocated in plan of action.

Purchase committee

VC has pointed that IAR will follow Purchase Committee rule for purchaing all equipmnts for the university

Dean, Dr. C.M. Pathak presented the vote of thanks.

Date : 03/05/2018

A handwritten signature in blue ink, appearing to read "C. M. Pathak", with a horizontal line underneath the name.

(Approved by Chairperson, BOG)