



INSTITUTE OF ADVANCED RESEARCH GANDHINAGAR

(Established under the Gujarat Private Universities Amendment Act, 2011)

Minutes of the 6th University Board of Management Meeting held on 2nd May, 2018

The following members were present:

Sr. No.	Name	Address
1	Prof. Gautam Sen	Former Professor, London School of Economics & Political Science, UK
2	Mr. Rakesh Krishan	Trustee, The Puri Foundation for Education in India, IAR, Gandhinagar, Gujarat
3	Prof. G.N.Magesan	Vice Chancellor, IAR, Gandhinagar, Gujarat
4	Mr. H.M. Patel	Chairman, Gujarat Industrial Development Corporation, Gandhinagar, Gujarat
5	Dr. Anand K. Tiwari	Registrar, IAR, Gandhinagar, Gujarat
6	Dr. C.M.Pathak	Dean, IAR, Gandhinagar, Gujarat
7	Dr. Satyendra Mishra	Controller of Examination, IAR, Gandhinagar, Gujarat
8	Dr. Roli Mishra	Faculty, Centre for Engineering and Enterprise, IAR, Gandhinagar, Gujarat
9	Dr. Radha Tiwari	Assistant Registrar (Student Affairs), IAR, Gandhinagar, Gujarat
10	Ms. Parin Vyas	Student Representative (B.Sc. Student), IAR, Gandhinagar, Gujarat
11	Mr. Vivek Jain	Accounts Officer, IAR, Gandhinagar, Gujarat
12	Mr. Jayesh Vaidya	Admin Officer, IAR, Gandhinagar, Gujarat

The following members were absent:

1	Prof. N.R.Puri	President, IAR; The Puri Foundation for Education in India, Nottingham, UK
2	Mr. Upendra Puri	Trustee, Puri Foundation for Education in India, IAR, Gandhinagar, Gujarat
3	Mr. Harish Chinai	Vice President (Sales), Purico, UK
4	Mr. Ashwani Puri	Chief Functionary, The Puri Foundation for Education in India, Gandhinagar

The following members were invited as observers

- 1 Prof. Ganesh Prasad Director, Centre for Engineering and Enterprise, IAR, Gandhinagar, Gujarat
- 2 Dr. Digvijay Pandya Assistant Professor, Leadership and Business School IAR, Gandhinagar, Gujarat
- 3 Dr. Geetika Saluja Director, Programmes and Development, IAR, Gandhinagar, Gujarat

The agenda points, discussion and decisions are placed below:-

Sr. No.	Agenda Points	Discussion	Decision/Remarks	Action By
1	Welcome	The meeting was chaired by Prof. Gautam Sen. He welcomed all members present in the meeting.		NFA
2	Brief by Vice-Chancellor, IAR	<p>Vice Chancellor gave an overview of the University. He briefed the highlights and things to be improved. The highlights are the following:</p> <p>a) Successful completion of the 1st Convocation of the University held on 7th Feb, 2018. Governorshri of Gujarat was the Chief Guest.</p> <p>b) Since the 1st convocation, the University followed the name "Institute of Advanced Research, Gandhinagar" as approved by Government of Gujarat.</p> <p>Committee suggested that all old name boards of University be replaced with new name. Prof. Gautam Sen suggested to link both IAR related websites.</p> <p>c) University started new courses in Engineering and also popular courses such as B.Sc. Microbiology. These courses reflected an increase in student numbers.</p> <p>d) Recently, a number of new faculty were added. Recruitment process was followed as per the UGC regulations.</p> <p>e) University has received positive comments about the Prospectus, especially the Faculty Profiles.</p> <p>f) A number of steps have been taken for development of students. There is an improvement in Student attendance; positive student feedback after each semester.</p> <p>g) This is the first time all school representatives were involved in preparing and finalizing the Budget.</p>	VC agreed that old boards will be replaced with new one, and the websites will be linked.	Admin Officer and Ramesh Goswami

A number of points were mentioned in the 'Things to Improve'. They include

- i) There is a need to increase the salary for our faculty, but it should be based on performance, and contribution to the University.
- ii) Our University needs to improve the current policies and they should be given in detail.
- iii) To write Policies and to run the University smoothly, we need to set up new committees or strengthen the current committees.

Most of the University Policies will be ready by 30th June, 2018.

VC

VC/Registrar

VC also mentioned that the University needs to adopt a new Mission and Vision as the original 'Mission and Vision' represented the Research Institute.

Senior faculty from all schools/Centres will be involved in drafting new Mission and Vision statements and will be sent to BOG for approval.

VC

3 Minutes of the last meeting

The Minutes and Action taken Report of 5th Board of Management was presented by the Registrar, IAR. The following points were discussed.

Registrar said Draft promotion policy was prepared by Dean and Draft Consultancy policy was prepared by Dr. Reena Rajput. Both were submitted to CEO.

Mr. Rakesh Krishan said we should plan well to execute the work on time. We have delayed by a year.

University Librarian had sent requests to overseas Universities to donate books to IAR Library. We have not received any responses yet. Prof. Sen recommended that IAR should subscribe JStor to avail variety of scientific journals and books.

University to subscribe JStor for library. Prof Sen to mention about books to Mr Anil Puri ji.

Librarian

4 Research Report
Research Grants

Dean, IAR presented the Research Report.

Dean updated the ongoing research grant at IAR (7 SBS, 7 CEE) and 11 new research proposals submitted (8 SBS, 2 CEE and 1 LBS) were submitted to the funding agency for financial support.

The Members appreciated research grants received by the Faculties of IAR.

Publications

Dean presented a long list of scientific publications and conference presentations.

Prof. Sen appreciated the Research publications & quality of work at IAR.

Research Office	While discussing about Research Office, the Registrar said some senior faculty are bit uncomfortable in sharing research proposals with the colleague who happens to be manage the Research Office.	Prof. Sen suggested that some mechanism has be followed so that everyone is comfortable.	
Excellence Research Award	Dean briefed that every year, two Awards for excellent research is recommended by the RAC and will be given after RAC meeting.		
5 Education Report	Dean presented the current education program, new upcoming program, fee structure, intake capacity & examination at IAR.		
Current program	The current education program was discussed. Mr. H.M. Patel suggested that IAR should organise at least 2 parents-faculty meeting in a year to update about teaching and learning process.	The committee agreed.	Asst Registrar Student Affairs
Placement Cell	Dean updated that placement cell has been established at the University and Dr Alok Pandya is actively working on that. Faculty from abroad to be approached to assist in Teaching and Research Program at the University.	Mr. Rakesh Krishan to discuss with Mr. Anil Puri.	Dr. Alok Pandya
Industry Academia Partnership	Dean updated that IAR has initiated the Industry Academia Partnership. Dr. Alok Pandya & team had visited 16 industries so far and are developing relations by inviting them for talk at IAR.		Dean
	Dean updated that University is following UGC guidelines to run the UG courses at IAR.		Dean
	Dean informed that Master Program will improve the syllabus by incorporating the Industry's need.		Dean
New Educational Program for 2018-19	Dean presented the additional academic programs for the academic year 2018-19.		
School of Biological Sciences and Biotechnology	New courses (M.Sc. Microbiology, B.Sc. Biomedical Sciences) and revised course (B.Sc. Biotechnology) were presented and discussed	The courses were approved after discussion and deliberation. It was recommended that this is put forward to the Governing Body for information.	

Center for Engineering and Enterprise	New courses for B.Tech Information Technology, B.Tech Electronics & Instrumentation, and B.Tech Engineering Physics were presented and discussed. The University will continue with 3 courses approved last year (B.Tech Biotechnology, B.Tech Chemical Engineering and B.Tech Computer Engineering)	The courses were approved after discussion and deliberation. It was recommended that this is put forward to the Governing Body for information and their guidance.	
Award of Degree	Dean briefed that the required credits for the award of degrees at IAR is as follows: B.Sc./B.A.:120 credit; B.Tech.: 180; M.Sc./M.Com.:80; PGDBM:45		
Course Fees	Dean updated the Fee Structure for different courses at the University. He said that there are no changes in fees for most courses. A minor increment in the fee was proposed for only four Courses : B.Sc.: Rs. 26000/- to Rs.27000/-; B.Com & B.A. Rs.10000/- to Rs.11000/-; PGDBM. Rs.10000/- to Rs.12000/- per semester. Dean updated that fees for Engineering courses is regulated by Fee Regulatory Committee. FRC had approved Rs. 55,000/-p.a. last year for Engineering Courses at IAR.	The committee appreciated the approach. The proposed fee is approved (Annexure1).	NFA
Intake Capacity	Dean presented the intake capacity for different courses recommended by Academic Council Meeting held on 12 April 2018.	The proposed intake capacity was approved. (List has been enclosed as Annexure-2)	NFA
Skill development: Job Opportunities & New Courses	Dean updated that Dr. Priti Desai has been made in-charge for Skill development programs at IAR. She is actively working on it.	Mr. Rakesh Krishan said that Skill development program is important for the University and it should be initiated.	VC
Examination	Dean presented the details of examination component that includes 40% continuous evaluation system (10% class test, 10% assignment and 20% midterm) and 60% semester end examination (includes 20% practical and 40% Theory). The subjects that don't have practicals will be conducted for theory 60% at the semester end exam (SEE) .	The idea is to create Uniformity.	Controller of Examinations
6 Faculty Promotion	VC presented the draft promotion policy for the University. He also mentioned that the following 3 applications have been received for promotion. Dr. C.M. Pathak; Dr. Anand K. Tiwari; and Dr. Reena Rajput.	The application were reviewed by the committee. It was suggested that in future the applications have to be scrutinised by Promotions Committee and recommend names to BOG for approval.	

Prof. Gautam Sen suggested that promotion has to be performance-based and not merely on the number of years of service.

7	Admin Report	The Registrar presented the admin report.	
	Industry Support for Students	Registrar updated that so far 2 Industrialists have contributed to the University Scholarship Endowment Fund. Dr Rajani Nadgauda has contributed as well. The earned interest is utilized as distribution of three awards for the students achieving maximum marks in their semester.	
		Vice Chancellor said that he will donate some fund for award/ scholarship.	VC
	Additional Faculty in Department	Vice Chancellor informed that appointment of new faculty is as per UGC norms and currently 7 new faculties are in the process of joining the University.	NFA
	Sports Facility	Registrar informed that Recreation facilities have been improved for the students. They include both outdoor and indoor facilities. Outdoor facilities: Cricket and Football facilities, Badminton, Volleyball, Athletics including short and medium distance running, short put, discus throw and javelin. Indoor Facilities: Table tennis, Chess and Carrom	VC said that many students are asking for Gym.
	Security	Security is well placed.	
	Maintenance	The Registrar presented the Maintenance Report. He said Confocal UPS, One 10 KVA UPS was repaired and Gas Chromatography Machine was put up in AMC, Strnic Instrument, Spectrophotometer have been repaired. He also updated that Air condition facility in Cell Culture Lab, Confocal Microscope, -80 deep freezer, and Spectrophotometer are not working and affecting the research at IAR.	Prof. Sen said Research is the strength of IAR and it should be maintained. VC should allocate separate money for repair of the Facilities.
7	Finance:		
	Annual Expenditure 2017-18	The annual income expenditure of the University was discussed. The unaudited balance sheet was presented.	NFA

8	Budget for the year 2018-19	The budget for the year 2018-19 was discussed. Mr. Rakesh Krishan suggested that VC should revisit the proposed budget with proper justification. Number of students projected seem to be too ambitious number.	The financial support from the Trust was appreciated.	
9	Upcoming Issues			
	UGC	UGC issue was discussed. Prof. Sen suggested that University should work hard to get UGC approval.	Prof Sen suggested that IAR should take help from any external senior person to guide for UGC approval.	
	NAAC accreditation	VC informed that application for NAAC needs to be made after the University has completed the necessary requirements in term of Infrastructure and others.		Registrar
	AICTE	It has been recommended that all Engineering courses need to get approval from AICTE		Course coordinator
	University Convocation	Registrar informed that first Convocation of University was held on 7th February, 2018. 2 Gold medals in B.Sc. and 1 in M.Sc. were distributed. 78 under-graduate students, 13 post graduate students have been awarded their degrees.	Preparations for the Second convocation needs planning	Registrar
	University Development Plans: Academic, Library & Hostel	VC discussed the following points need to be discussed because they will help in getting UGC recognition: (1) New academic building for "Centre for Engineering and Enterprise" to house lab facilities, workshops, classrooms and faculty rooms/offices. (2) Library and (3) New Hostel building for girls.	Prof. Gautam Sen said infrastructure is required for proper functioning of the University. He will discuss with the Trustees. Mr. Rakesh Krishan asked to submit a Blue Print for additional minimal Infrastructure for no. of class rooms, workshops, labs and it must be allocated in plan of action.	
	Student feedback	The Student representative Ms. Parin Vyas appreciated the teaching and learning process at IAR. She pointed that Practical lab for biological science students was well maintained last year but this year many instruments and pipette are not working. Proper Lab Technician should be in practical lab.	The chairman, BOG suggested that points raised by student representative should be incorporated.	

There should be one paper exam in a day.

Improvement is required in online subject selection & Online-Mark sheet.

Street light is required within the University campus.

Boundary behind the Girls hostel is urgently required.

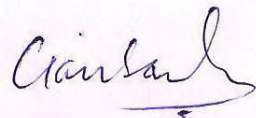
She also mentioned that Girls students should be provide hostel facility during their study. They should not asked to vacate the hostel in-between.

Proper football ground and coach is needed.

Purchase committee VC has pointed that IAR will follow Purchase Committee rule for purchaing all equipmnts for the university.

Registrar, Dr. Anand K. Tiwari presented the vote of thanks

Date : 03/05/2018



(Approved by Chairman)