



Minutes of the meeting of 5th Board of Management held on 23 May 2017 at IAR

The following members were present in the Meeting:

1. Mr. Upendra Puri, Trustee, Puri Foundation for Education in India, IAR, Gandhinagar, Gujarat
2. Mr. Harish Chinai, Vice President (Sales), Purico, UK
3. Mr. H.M. Patel, Chairman, Gujarat Industrial Development Corporation, Gandhinagar, Gujarat
4. Mr. Ashwani Puri, Executive Registrar, IAR, Gandhinagar, Gujarat
5. Dr. C.M.Pathak, Dean, IAR, Gandhinagar, Gujarat
6. Dr. Satyendra Mishra, Controller of Examination, IAR, Gnr.
7. Dr. Radha Tiwari, Asstt. Registrar (Student Affairs), IAR, Gandhinagar, Gujarat
8. Mr. Harsh Rajyaguru, B.Sc. Student, IAR, Gandhinagar, Gujarat
9. Mr. Ilesh Soni, Accounts Officer, IAR, Gandhinagar, Gujarat
10. Mr. Jayesh Vaidya, Admin Officer, IAR, Gandhinagar, Gujarat

The following members were absent in the Meeting:

- 1 Prof. N.R.Puri, Industrialist, The Puri Foundation for Education in India, Nottingham, England.
- 2 Prof. G.N.Magesan, Vice Chancellor, IAR, Gandhinagar, Gujarat
- 3 Dr. Roli Mishra, Faculty, Centre for Engineering and Enterprise, IAR, Gandhinagar, Gujarat
- 4 Dr. Anand Tiwari, Assistant Registrar, IAR, Gandhinagar.

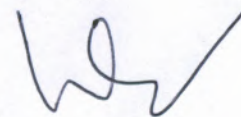
<u>S. No.</u>	<u>Item</u>	<u>Discussions</u>	<u>Decision/Remarks.</u>
1.	Welcome	The meeting was chaired by Mr. Upendra Puri. He welcomed all the members to the 5 th Board of Management meeting.	NFA
2.	Brief by Officiating Provost	Mr. Ashwani Puri, Officiating Provost, briefed about the current and proposed work at the University. He mentioned that the first batch of students will be passing out in the Current year. New Academic programs are being initiated form the Academic Year 2017-18.	NFA
3.	Minutes of the last meeting	The Action taken on the 4 th Board of Management Meeting was discussed. The pending issues as placed below to be completed. Foundation courses in English to be taught during the summer break. The draft promotion policy needs to be put up in 2 months' time. Consultancy policy to be discussed and drafted. Institutions abroad to be requested to donate books for Library. Local Doctor should be asked to visit the University and apprise himself of the conditions.	Dean Dr. Reena Rajput Librarian Mr. Chandrasekhar to coordinate.
4.	Research Report	The Dean presented the research report. Expert Group for Chemistry.	The members appreciated research grants received by the faculty. The number of research proposals should be increased. The proposals should be vetted in-house before submission. The minutes of the meeting to be recorded and outcome of the discussions to be monitored.
5.	Education Report	The Dean presented the current education program at the university.	

Current program	<p>The current education program, attendance, results and the feedback from the students were discussed.</p> <p>Weak students to be identified and counseled.</p> <p>Career counseling for students to be carried out. Student should be taught how to apply for placements, prepare for interviews.</p> <p>Faculty from abroad to be approached to assist in Teaching and Research Program at the University.</p>	<p>The parents to be given access to the students data.</p> <p>Explore how other institutions support weak students to improve their grades.</p> <p>Career counseling officer to be earmarked.</p>
Industry Academia Partnership	<p>Actions to improve Industry Academia Partnership were discussed.</p> <p>The Industry inputs to be taken to make course industry ready.</p> <p>The Course Curriculum to be compared with international universities to ensure students is ready to take international appointments, higher studies.</p>	<p>University to organize brain storming session with industry. At least 10 industry partners to be targeted. Dr. Alok Pandya.</p> <p>Dean</p> <p>Dean</p>
Online availability of lesson Plans Educational Program for Academic Year 2017-18	<p>The lesson plans should be available on line.</p> <p>The Dean presented the additional academic programs planned to be initiated during the academic year 2017-18.</p>	<p>VC/Dean/IT coordinator</p>
M.Com. Program PGDM	<p>M.Com. Program was discussed.</p> <p>One year Post graduate program was discussed.</p>	<p>The course was approved</p> <p>One year Post graduate program was approved.</p>
B.Sc. in Microbiology	<p>B.Sc. in Microbiology was discussed. The course is as per UGC CBCS system.</p>	<p>The course was approved.</p>
B. Tech. Biotech	<p>B. Tech. Biotech Program was discussed.</p>	<p>The course was recommended. The course to be put up to Governing Body for Approval.</p>
B.Tech. Chemical Engineering	<p>B.Tech. course in Chemical Engineering was discussed.</p>	<p>The course was recommended. To be put up to Governing Body.</p>

B. Tech Electronic Engineering	B. Tech Electronic Engineering was discussed. Considering the current job market opportunities, it was decided that this course should not be offered in the next academic year.	The course to be combined with Computer Engineering and renamed B. Tech in Digital Technologies. The course is recommended and to be put up to Governing Body for approval.
B. Tech Computer Engineering	B. Tech Computer Engineering was discussed. It was considered that there are good job opportunities in the field. It was suggested that the name of the program be revised to B. Tech. Digital Technologies. The scope of work and opportunities are large in the area of digital technologies.	The course to be B. Tech in Digital Technologies. The course is recommended and to be put up to Governing Body for approval.
Course Fees	The fee structure at the University was discussed. It is proposed to reduce the fee in some Business courses. The fee for Science courses at the undergraduate and postgraduate level were increased as per the proposal.	The fee structure as proposed to be adopted. Application to be made to the State Fee Regulating Committee for Engineering programs.
Intake Capacity	The intake capacity was discussed. The break even number for the B. Tech. courses is considered to be 60. It was suggested that the intake capacity for B. Tech. programs to be revised from 25 to 30.	The intake capacity for B. Tech programs to be revised to 30. The intake capacity for other courses to be as proposed.
Skill development: Job Opportunities & New Courses	Mr. Ashwani Puri briefed about additional skill development courses being planned in association with the Telecom Skill Development Council, Gurgaon.	Additional skill development programs to be initiated.
6. Admin Report	The Registrar presented the admin report.	
Industry Support for Students	Explore feasibility of industry, individuals supporting students through fellowships, scholarships and awards.	VC/Registrar
Additional Faculty in Department	The board was briefed about the proposed additional faculty positions and advertisements. A large number of applications have been received. A list of shortlisted candidates will be made and they will be called for interview. The process is expected to be complete by end June.	All appointments for full time faculty positions should be as per UGC guidelines.

	Recreational facilities for the students were discussed.	Additional recreation facilities to students to be made available where feasible.
Security	Relations with Police to be improved.	The police personnel may be invited to the University and felicitated.
7. Maintenance	The Registrar presented the Maintenance Report. Some equipment which are beyond economical repairs to be written off. For other equipments, repairs to be initiated.	The unserviceable equipment as listed to be rectified.
8. Finance:		
Annual Expenditure 2016-17	The annual income expenditure of the University was discussed. The unaudited balance sheet was presented.	The support from the trust of Rs. 2.52 crores was appreciated.
	The excess of expenditure over income of Rs. 2.78 crores was noted.	Efforts to be made to increase the income of the University and create sustainability on revenue expenditure.
Budget for the year 2017-18	The budget for the year 2017-18 was discussed.	
	The Trust Puri Foundation for Education in India has been requested to support Rs. 2.72 crores for the year for recurring and capital expenses.	The financial support from the Trust was appreciated.
	Additional building for Engineering courses will be initiated if the number of students is planned in the budget.	
9. Upcoming Issues	The University is required to get NAAC accreditation.	Application for NAAC to be made after the University has completed the necessary requirements for the smooth functioning of the University.
First Convocation	The University needs to plan for the first Convocation. The matter was discussed. Possible venues and dates were considered. The budget for convocation to be finalised.	Convocation to be planned considering convenience for students, guest, and university staff members.

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| University Development Plans:
Academic, Library & Hostel | The university development plans for the additional academic programs, additional infrastructure and need for larger space for library and hostel was discussed. | Additional built up area to be development as per budget. |
| UGC report & reply | The progress on UGC issues was discussed. | An interim report to be made to the UGC. |
| 10. Any other issue with the approval of the Chair | The student representative brought out the points regarding snacks, additional facilities for drinking water. Sports and cultural programs, tours and picnics to be organised. | The points as suggested may be incorporated. |



Upendra Puri

Date : 23/05/2017