

University Board of Governors Meeting No. 1 held on

12 Jun 2012

The members as per Annex. 2 were present

<u>Agenda Points</u>	<u>Discussions</u>	<u>Decision</u>	<u>Action by</u>	<u>Time</u>
1 Welcome	<p>a) Welcome to all members by Dr. K Paliwal</p> <p>b) Mr. NRP named the BOG members and asked them to accept position and responsibilities. List of names of BOG members are attached as Annex 1</p>	<p>Nil</p> <p>All members accepted the position and responsibilities.</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>
2 Thank the Government and the previous Board of Governors	<p>Dr. Paliwal thanked the Govt. of Gujarat for according the University status. He also thanked the previous BOG members</p>	<p>Nil</p>	<p>N/A</p>	<p>N/A</p>
3 Ratify the position of VC	<p>The Chairman asked Dr. Paliwal to be the first VC. He asked the other members.</p>	<p>Dr. Paliwal will be the first VC of the University.</p>	<p>N/A</p>	<p>N/A</p>
4 Current position at IAR	<p>Dr. Paliwal presented the current position of staff, research and academic work at IAR</p>	<p>For Information only.</p>	<p>N/A</p>	<p>N/A</p>

5	University Budget 2012-13	CEO	VC	<p>b) It was proposed that IIAR should continue to remain as the current entity. It will be part of University for teaching programs and award of degrees.</p> <p>c) Additional Centers of Excellence will be developed. They will specialise in their area of expertise.</p>	<p>The University will be the education and degree awarding body. New centers will be developed on similar pattern. Arrangement for administrative and operational control will be put in place.</p> <p>Additional Centers of Excellence will be developed under IIAR.</p>	VC	15-Jul-12
5	University Budget 2012-13	CEO	VC	<p>a) Mr. Ashwani Puri, CEO IIAR, presented the University budget. Copy of the budget is attached as Annex. 3. There was discussion on the budget. There was a provision of Rs. 50 lakhs as income from proposed academic programs.</p>	<p>Mr. NRP accepted that a support of Rs. 1.50 crores for recurring expenses at the institute will be provided. He also allowed Rs. 1.0 crores for a temporary block to initiate new programs at the University till a dedicated Academic Block was built.</p>	Review of Budget after 4-6 months.	1-Oct-12
6	Approve the Organisation structure	VC	VC	<p>a) The Organisation structure of the University was discussed. It was suggested that the role of Registrar should be restricted to Human Resource management and enrollment and looking after the student activities.</p>	<p>The Registrar will oversee enrollment of students, administrative and Human resource functions. The statutes will be amended accordingly.</p>	CEO	N/A

b)	The development of the university is every body's responsibility. It was suggested that a separate individual should be assigned them to coordinate this role. This person may be given an appropriate designation and his duties should be assigned. The individual will take instructions from and report to the VC.	The position may be designated Business Development Officer. The duties of Business development Officer will be defined. He will take instructions from and report to the VC.	VC	Dec-12
c)	It was discussed that the Heads of Schools should report directly to the VC.	The Heads of Schools will report to the VC.	VC	
d)	It was suggested that the Academic Council should report to the VC.	The Academic Council will be headed by the VC. A Dean will be nominated by name to ensure continuity. The Academic Council will report to the VC.	VC	
e)	As the University grows the organisation structure will be revisited and amendments made to ensure smooth and efficient operations.	A revised Organisation as suggested will be adopted. Amendments will be made in Statutes. The structure will be reviewed in one year.	VC	Jun-13
7	Approval of Draft Statutes	The name of the University was discussed. It was proposed that the name be changed to PURI University.	CEO	7 days

b)	CEO	The statutes were discussed. It was suggested by Mr. NRP that a copy of the statues should be sent to all members and suggestions for amendments collected from the members. These will be incorporated in the statutes.	The statutes will be circulated to all members and suggestions will be complied before finalisation.	7 days
c)	CEO	It was suggested by Dr Rao and other members that the statutes' should be evaluated by a legal or other experts in University governance and management.	The amended copy of statutes will be discussed with experts and suggestions discussed and incorporated.	7 days
d)	CEO	The tenure of the members was discussed. It was suggested that the tenure of members should be 2 years.	The tenure of members will be 2 years	7 days
8	Approval of Draft Ordinances	Same as item no. 7 (b), (c)	Same as item no. 7 (b), (c)	7 days
9	Approval of Draft Service Conditions	Same as item no. 7 (b), (c)	Same as item no. 7 (b), (c)	7 days
10	Appoint Board of Management	Chancellor	There were discussions and suggestions on the names for members of Board of Management were	7 days
a)	CEO	The list of members of the Board of Management is attached as Annex. 4	The list of members of the Board of Management is attached as Annex. 4	7 days
b)	CEO	The chairman suggested that a student representative should be on the Board of Management. The students representative should be asked to leave if confidential matters are being deliberated.	A student representative will be appointed on the Board of Management.	7 days

11	Appoint Academic Council	VC	The constitution of the Academic council was discussed. The names of the members were discussed.	The approved list of the Academic Council is attached as Annex. 5	CEO
12	Proposal to start courses and approval	Dean	<p>a) The Dean presented the courses presently being conducted at the institute.</p> <p>b) The Dean presented the courses the University wanted to offer in the current Academic Year. The courses were discussed and adopted.</p> <p>c) It was discussed that undergraduate program was necessary to ensure financial sustainability. It was also discussed that the institute has sufficient infrastructure to conduct a good undergraduate teaching program.</p> <p>The undergraduate course should be general B.Sc.</p>	<p>The courses will continue to be offered under the present University.</p> <p>The courses offered at the University will be as per Annex. 6. A coordinator will be appointed for each course. The Credit distribution for the courses, the curriculum will be compiled. A copy of the same be communicated to UGC and state government for information.</p> <p>Undergraduate teaching program will be started from current year. Assistance of visiting faculty may be taken. Additional faculty may be added to support the program as required.</p> <p>The undergraduate course will be named B.Sc.</p>	<p>Dean</p> <p>Dean</p> <p>Dean/VC</p>
					Courses to be offered in the current Academic Year.
					15-Jul-12

13	Discussions on development plan of University	Discussion	<p>a) It was suggested that a committee should be formed to deliberate how the University should be developed over a period of time.</p> <p>b) Mr. NRP suggested that a School of Engineering and Enterprise in association with London South Bank University was being planned. It was suggested that innovative programs of study should be offered.</p>	Dr. Maheshwari will form a team to deliberate on University development plan.	Dr. B Rao and Mr. Ashwani Puri	
14	Launching of University Web Site	Chancellor	Amendment had to be incorporated in the web site.	Develop the web site.	IT Officer	30-Jun-12
15	Next meeting proposed on Oct/Nov	VC	It was suggested that the previous Board member should be invited for the next meeting. They should be formally thanked.	Next meeting will be conducted in Oct 2012. The previous board members will be invited.	VC	31-Aug-12
16	Any other matter of relevance.	VC	<p>a) It was suggested that a Finance and Budget committee should be formed to look at the budget of the University.</p> <p>b) It was suggested that the salary of staff and employees should be reviewed.</p>	<p>A Finance and Budgeting Committee will be put in place.</p> <p>The Finance and Budgeting Committee to see the salary structure and sources of income, revenue. The recommendations will be put up to the Board of Management for approval.</p>	VC	15-Jul-12
					VC	15-Aug-12

c) Promotion of scientific staff to be reviewed. The matter was discussed.

The appraisal of staff to be carried out by the Board of Management. The promotions will be on merit and not on time scale. The promotion will be subject to availability of resources.

VC

15-Aug-12

Nil

N/A

The Dean thanked all the members for their participation and contributions.

Dean

16 Vote of Thanks

17 There being no further points the meeting was closed.

[Signature] 03/07/12

