



Rules and Regulations for Hostel Residents

Purpose

- Hostel is the home of resident students on the campus. Rules and regulations have been set for hostel residents in order to create an atmosphere conducive for effective study and to live peacefully in the hostel.

Hostel Rooms

- Accommodation in the hostel rooms is available only during the semester period. No permission shall be generally given to a student to stay in the hostel after his/her semester examinations are over.
- Hostel residents must keep their rooms neat and clean.
- Each resident should check the fittings and furniture in his/her room at the time of occupation, and return them in good condition while vacating the room.
- Each resident shall be completely responsible for his/her belongings. Residents are warned not to keep valuable goods in their rooms. The Institute will not be responsible for loss incurred due to his/her negligence or any other reason whatsoever.
- Cooking food in the hostel room is strictly prohibited. In order to avoid fire hazards, no fire producing equipment in the room is permitted.
- No one should use the belongings of other students without their consent.
- While leaving the rooms, it must be ensured that the light and fans are switched off failing which will be liable to imposition of fines.
- Hostel residents should hand over the keys of his/her room only to the Warden or a person authorized.

Hostel property

- Hostel residents will be personally / collectively responsible for any loss or damage caused to the hostel properties and equipment and other fittings in the common places.
- Any loss or damage in a particular room will be borne by the concerned hostel resident or residents.
- Damage to hostel property such as doors, windows, electrical fitting, toilet fitting, glass panes etc. will lead to fine, disciplinary action, and expulsion from the hostel.
- A general deduction from the hostel security deposit will be made at the end of the year, towards the breakage other than those, which are charged against the individuals.

Hostel Warden

- Students shall have to abide by the decisions of the respective Hostel Wardens of boys' hostel and girls' hostel, with respect to enforcement of the hostel rules, failing which strict disciplinary action may be taken.
- The hostel Warden has full authority to check any room in the hostel at any time with or without the help from local administration.

- No student shall occupy, or interchange, the room allotted without permission by hostel Warden.
- Hostel residents shall not leave the campus without prior written permission of the Warden. Those who leave without application and permission shall be deemed to be missing and authorities/ parents may be intimated as such.

Fees

- All students will pay hostel security deposit at the start of the year.
- A student once admitted in the hostel continues to be a hostel inmate throughout the year. The amount paid will be forfeited if the inmate decides to leave the hostel in the mid-session.

Visitors

- Unauthorized guests or outsiders in the hostel room are strictly prohibited.
- Guests may be allowed on prior written permission of the Warden.
- Any student keeping unauthorized person in his/her room will be liable to disciplinary action amounting to expulsion from the hostel.
- Male visitors are not permitted at any time into the Hostel for girls.
- Female visitors are not permitted at any time into the Hostel for boys.

General Behavior

- Hostel residents should behave themselves on the campus as well as outside in such manner as to bring credit to him/her and to the University.
- Hostel residents shall treat their fellow boarders, institute staff, hostel staff, mess staff with dignity and decorum.
- Consumption of alcohol and other intoxicants and drugs are strictly prohibited. Anyone found consuming alcohol or drugs will be expelled from the hostel immediately. No enquiry into the matter shall be required.
- Ragging is a cognisable offence, punishable under the law and is strictly banned. Any student involved in any kind of ragging will be liable for immediate expulsion from the hostel/University.
- Possession of fire arms, daggers, cycle chains, rods, iron rods or any other kind of weapons are strictly prohibited (Arms Acts.). Hostel inmates found in possession of the above will be handed over to the police or expelled from hostel immediately. No inquiry into the matter shall be required.
- Each student must carry identity card whenever she goes outside the hostel and produce on demand from Hostel/University authorities otherwise a fine or disciplinary actions might be taken.